



2026 Clinical Practice Guidelines Development

Application Requirements:

(All documents will be required to be uploaded as a PDF, Ariel font, 11 pt., 0.5 margin):

Title of Guideline Development

1. Introduction/Background

- Explain the purpose, why is this project is needed and what will its impact be on anesthesia practice; expected benefits.
- Provide a statement that the first author/applicants checked and verified that their proposed work is not similar to one previously published and have identified gaps in this area which this project aims to address.

2. Outline Objectives/Scope

- what specific health questions/areas is the project aiming to address (example: patients undergoing cardiac surgery)
- Interventions, drug administration/withhold exposure; (example: administration of b-blockers, withholding factor X inhibitors)
- Comparison (if applicable)
- Outcomes (example: decreased bleeding)

3. Methodology: Describe the methodology for the project development

- Literature review
- Evaluation of evidence
- Formulation of recommendations
- Consensus building process-external review

4. Budget and Justification

- Provide in detail how budget will be used and explain how each item supports the development of the project
- A budget report will be required by the end of the first year
- At the end of the second year - all unused funds will be returned to the SCA

5. Contributors: Describe the roles of the key personnel and their qualifications primarily as it relates to the proposed work

- All contributors to the project must have relevant background and experiences.
- Report any collaborations with other societies, organizations, institutions, experts.

6. Letter of support from SCA Sub-Committee and Parent Committee Chair through which the application is submitted

7. Conflict of Interest

- Conflict of interest statements for all persons involved in the project is required (single PDF for all persons involved)

Timeline - a progress report must be submitted at 6, 12, and 18 months and the final report is expected to be submitted at the end of the second year. The final report should include information about the publication of the project.

Dissemination Plans - SCA strongly suggest for the authors to target the SCA Annual Meeting and Anesthesia and Analgesia as the publication forum for dissemination of the project. The document must be approved by the SCA Guidelines and Standards Committee, and the Board of Directors prior to submission for publication.

Please Note: The application must be submitted through an SCA committee. The applicant must be an SCA member at the time of the application. We encourage SCA Committee and Subcommittee members to apply.

We will **not** consider applications from authors currently receiving funding for similar purpose, independent of source; however, they may serve as a co-author on a CPG development application. Applications for scoping reviews will be accepted.